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## Highlights from the Keystone Oaks Board of School Directors Meeting

**Meeting Information:** Business/Legislative Meeting, Tuesday, June 27, 2017.

The Board held an Executive Session after the meeting to discuss a personnel matter.

### **BUSINESS/LEGISLATIVE MEETING**

#### **BOARD PRESIDENT'S REPORT**

The Board approved the Work Session Minutes of May 9, 2017 and the Business/Legislative Minutes of May 23, 2017. [The minutes are available online.](#)

The Board authorized the Superintendent to hire the necessary staff for the start of the 2017-18 school year, subject to retroactive approval by the Board.

The Board approved the renewed contract for **William P. Stropkaj, Ed.D.**, Superintendent, effective July 1, 2017 through June 30, 2022.

In compliance with the *Superintendent's Contract*, the Board approved the 2017-18 salary of \$145,079 for **William P. Stropkaj, Ed.D.**, effective July 1, 2017.

#### **SUPERINTENDENT'S REPORT**

The Board approved the transfer of **Mr. Mark Iampietro** from the position of Principal to the Keystone Oaks Middle School Learning Support Teacher position effective August 22, 2017, at a salary of \$82,000 (M+60, Level 2).

The Board approved **Mr. Dave Thomas** as the Principal of Fred L. Aiken Elementary, effective July 1, 2017 at a salary of \$85,000.

The Board approved **Mr. Jason Kushak** as the Principal of Keystone Oaks High School, effective July 1, 2017 at a salary of \$100,000.

The Board approved the renewed contract for **Mr. John Bruner**, School Police Officer & Safety Coordinator, effective July 1, 2017 through June 30, 2020.

The Board approved the renewed contract for **Mr. Justin Talbert**, Systems Administrator, effective July 1, 2017 through June 30, 2020.

The Board approved the Confidential Employee Compensation Plan, effective July 1, 2017 through June 30, 2020.

The Board approved the renewed contract for **Mr. William Neuman**, Head Custodian, effective July 1, 2017 through June 30, 2020.

The Board approved the renewed contract for **Mr. Jack Priore**, Head Custodian, effective July 1, 2017 through June 30, 2020.

The Board approved the renewed contract for **Mr. Michael Hurley**, Second Shift Coordinator, effective July 1, 2017 through June 30, 2020.

The Board approved the renewed contract for **Ms. Danielle King**, Mental Health Therapist, effective August 2017 through June 2020.

The Board approved the renewed contract for **Ms. Sarah Hazlett**, Mental Health Therapist, effective August 2017 through June 2020.

The Board approved the *Project Succeed Contract for Employment* of **Joel Vanucci** as Program Director for the 2017-18 school year.

In compliance with each of the Administrative Team's individual contracts, the Board approved the following compensation for the 2017-18 school year, effective July 1, 2017:

<b><u>Name</u></b>	<b><u>Title</u></b>	<b><u>2017-18 Salary</u></b>
<b>Anna Benvenuti</b>	Technology Integration Specialist	\$41,200
<b>John Bruner</b>	School Resource Officer	\$69,227
<b>Michael Hurley</b>	Second Shift Supervisor	\$40,404
<b>Becky Kaminsky</b>	PIMS Coordinator/Child Accounting Clerk	\$42/hour (1200 hours max)
<b>Kevin Lloyd</b>	Director of Food Service	\$67,925
<b>William Neuman</b>	Head Custodian/Dormont	\$51,903
<b>Beth Padden</b>	School Security Guard	\$34,485
<b>Carol Persin</b>	Technology Integration Specialist	\$44,346
<b>Jack Priore</b>	Head Custodian/Myrtle	\$36,197
<b>Aaron Smith</b>	Director of Technology	\$85,690
<b>Justin Talbert</b>	Systems Administrator	\$58,000
<b>Sarah Welch</b>	Coordinator of Communications and Public Relations	\$69,670
<b>Karen Wong</b>	Administrative Assistant	\$42,179

The Board approved the *2017-18 Codes of Conduct* for the Elementary Schools, Middle School, and High School.

The Board approved the Second Reading of the following policies:

- Policy No. 203: Communicable Diseases and Immunizations
- Policy No. 817: Conduct/Disciplinary Procedures
- Policy No. 817.1: Educator Misconduct

[These policies will be made available on the district's website.](#)

The Board approved the First Reading of the following policies:

- Policy No. 204: Attendance
- Policy No. 247: Hazing
- Policy No. 823: Use of Tobacco and Vapor Products
- Policy No. 847: Maintaining Professional Adult/Student Boundaries

[These policies can be found at the end of the agenda for the May 23 Business/Legislative Meeting.](#)

The Board approved the following conference requests:

<b>Dr. William Stropkaj</b>	PASA-PSBA School Leadership Conference	\$3,560.00
<b>Mrs. Theresa Lydon</b>	Hershey, PA   October 17-20, 2017	(total)
<b>Dr. William Stropkaj</b>	Allegheny Intermediate Unit's Superintendent's Development Workshop	No cost
	Hershey, PA   October 3-6, 2017	

Joseph Kubiak  
Karen Wong

Pennsylvania Employment Law Seminar  
Pittsburgh, PA | August 8-9, 2017

\$1,180.00

## **EDUCATION REPORT**

The Board approved the adoption and purchase of the following textbooks for the 2017-18 school year:

<b><u>Textbook</u></b>	<b><u>Publisher</u></b>	<b><u>No More Than</u></b>
<b><i>Business Math Using Excel</i></b>	Cengage Learning, 2016	26 copies/\$157.50 each
<b><i>Personal Finance for Teens</i></b>	B.E. Publishing, 2017	26 copies/\$78.95 each
<b><i>Principles of Marketing</i></b>	Cengage Learning, 2016	26 copies/\$56.25 each
<b><i>The Teen Entrepreneur</i></b>	B.E. Publishing, 2016	26 copies/\$58.95 each

The Board declared the following textbooks unusable and unnecessary:

<b><u>Textbook</u></b>	<b><u>Publisher</u></b>	<b><u>Copies</u></b>
<b><i>Responding to Literature Grades 9-12</i></b>	McDougal-Littell, 1992	941

The Board approved the School District Affiliation Agreement with Slippery Rock University regarding the placement of student teachers for the school years 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22.

## **COMMUNICATIONS REPORT**

The Board approved Redford Photography as the Keystone Oaks School District Photographer for the 2017-18 and 2018-19 school years.

## **PERSONNEL REPORT**

The Board accepted the resignation of **Keith Hartbauer, Ed.D.**, Keystone Oaks High School Principal, effective June 30, 2017.

The Board accepted the resignation of **Eric Davidson**, Special Education Teacher, Keystone Oaks Middle School, effective June 12, 2017.

The Board corrected an action item from the May 23, 2017 Business/Legislative Agenda: The Board approved the resignation of employee 02-2017 in accordance with the agreed upon terms and conditions, effective May 23, 2017.

In compliance with **Board Policy No. 850 – Employment of District Staff** and the **Keystone Oaks Education Association Agreement 2011-2017**, the Board approved the employment of:

**Kara Biroscak**  
Autistic Support – Keystone Oaks Middle School  
August 22, 2017  
Salary - \$53,000 (B+24, Level 7)

**Kaitlin Hensel**  
Kindergarten – Fred L. Aiken Elementary School  
August 22, 2017  
Salary - \$44,000 (B+24, Level 15)

**Heather Scanlon**

Transition Coordinator (7-12)

August 22, 2017

Placement on Step 13 / Column to be determined after review of transcripts

**Elizabeth Venturella**

Mathematics – Keystone Oaks Middle School

August 22, 2017

Salary - \$43,750.00 (B, Level 15)

In compliance with **Board Policy No. 850 – Employment of District Staff**, the **Keystone Oaks Educational Support Personnel Association/PSEA/NEA Agreement 2014-2018**, and receipt of all required legal documents, the Board approved the employment of:

**Melanie Streitmatter**

Secretary – Pupil Services/District Registration

Effective July 10, 2017

Salary - \$34,526.57

In compliance with **Board Policy No. 850 – Employment of District Staff**, the **Services Employees’ International Union Local 32BJ**, and receipt of all required legal documents, the Board approved the employment of:

**Scott Cunningham**

Keystone Oaks High School

Effective June 12, 2017

Salary - \$27,357.00

In compliance with **Board Policy No. 850 – Employment of District Staff**, the Board approved the following individual as a substitute custodian, pending receipt of all required legal documents and clearances:

**John Kaufman**

Effective June 12, 2017

In compliance with the **Keystone Oaks Education Association Collective Bargaining Agreement 2011-2017, Article XXVIII, Extra Duty Compensation, Sub-Section B: Athletic Positions and Compensations**, the Board approved 39 individuals as coaches for the 2017-18 school year.

The Board approved payments to the following individuals for the Keystone Oaks Middle School Musical, pending receipt of all required legal documents:

<u>Name</u>	<u>Compensation</u>
<b>Greg Pegher</b>	\$403.75
<b>Nicole Zalak</b>	\$1,921.25

In compliance with the **Keystone Oaks Education Association Agreement 2011-2017, Article VII, Teaching Load**, the Board approved compensation for the following individuals:

**A. Secondary Teacher Stipend for Teaching 7 out of 8 Periods:**

<b>Dennis Sarchet</b>	\$1,000.00
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**B. Secondary Teacher Stipend for Class Size at 30 or Above:**

<b>Kenneth Hustava</b>	\$1,000.00
<b>Nancy Kraemer</b>	\$1,000.00
<b>Dennis Sarchet</b>	\$1,000.00

In compliance with the **Keystone Oaks Education Association Collective Bargaining Agreement 2011-2017, Article XXVIII, Extra Duty Compensation, Sub-Section B: Athletic Positions and Compensation**, the Board approved the following coach for the 2017 Summer/Pre-Season with payment of \$20 per hour:

<u><b>Sport</b></u>	<u><b>Coach</b></u>
Basketball (Girls)	Ronald Muszynski

In compliance with the **Keystone Oaks Education Association Collective Bargaining Agreement 2011-2017, Article XXVIII, Extra Duty Compensation, Sub-Section A, No. 9**, the Board approved the payment of \$50 per week for six individuals who coached in the post-season.

**FINANCE REPORT**

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of May 31, 2017 (Check No. 53898-54140)	\$781,017.11
B. Risk Management as of May 31, 2017 (None)	\$0.00
C. Food Service Fund as of May 31, 2017 (Check No. 9123)	\$162.26
D. Athletics as of May 31, 2017 (None)	\$0.00
E. Capital Reserve as of May 31, 2017 (Check No. 1571-1573)	\$372,600.06
<b>TOTAL</b>	<b>\$1,153,779.43</b>

The Board adopted the 2017-2018 Final Budget in accordance with Section 687 of the School Laws of Pennsylvania. The 2017-2018 Proposed Final Budget is estimated at expenditures of \$41,937,262.00. The expected revenues will be at \$41,937,262.00 with the levying of 19.0771 mills. The millage remains the same as last year. [Click here to read more about the budget.](#)

The Board approved the reappointment of **Cypher & Cypher CPA** to complete the annual independent audit reports for the 2016-17 and the 2017-18 school years.

In accordance with **Board Policy No. 005 – Local Board Procedures – Organization**, the Board approved the following authorized depositories for the purpose of investing School District Funds:

- First National Bank
- Bank of New York – Mellon
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- INVEST (Treasurer’s Department)

In accordance with **Board Policy No. 005 – Local Board Procedures – Organization**, the Board approved the following as designated depositories:

- First National Bank – Athletics & Activities Funds, Capital Expenditure Fund, Food Service, General Fund, Payroll, Sinking Fund, Tax Appeal Escrow Account, and others as approved by the School Board

The Board approved the District’s insurance as listed:

- |                             |             |
|-----------------------------|-------------|
| • WRM (Commercial Property) | \$66,316.00 |
| • WRM (Equipment)           | \$6,573.00  |

• WRM (Commercial Inland Marine)	\$105.00
• WRM (Commercial General Liability)	\$18,290.00
• WRM (Commercial Crime)	\$1,609.00
• WRM (Commercial Automobile)	\$4,566.00
• WRM (Educators Legal Liability)	\$23,067.00
• WRM (Educators Excess Liability)	\$11,329.00
	Total: \$131,855.00
• UPMC (Workers' Compensation)	\$125,858.00

The Board approved the Current Act 511 Taxes, including local service tax (\$5/per working individual); earned income tax (0.5%); and real estate transfer tax (0.5%).

## **FACILITIES REPORT**

The Board approved NIRA to prepare bid documents for the softball dugouts.

The Board approved the advertisement for bids for softball dugouts.

The Board approved Tuscan-Maher Roofing as the successful bidder for the roofing project, at a cost not to exceed \$926,714.12.

The Board approved the Agreement with Point Park University for the University's track team to use the District's track during the 2017-18, 2018-19 and 2019-20 track season. During each year of the agreement, Point Park University will pay the District \$4,000.00.

The Board approved the installation of carpeting by Wolmac Floors in the Library and Office areas at Aiken Elementary School at a cost of \$8,300.00.

The Board approved the installation of carpeting by Wolmac Floors in the Library and Office areas at Myrtle Avenue Elementary School at a cost of \$6,100.00.

## **ATHLETICS AND ACTIVITIES REPORT**

The Board approved the recreational swim rates for the 2017-18 school year:

- **Pool Rentals**
  - 1-30 people: increase from \$55/hour to \$65/hour for residents
  - 1-30 people: increase from \$80/hour to \$90/hour for non-residents
  - 31-60 people: increase from \$60/hour to \$70/hour for residents
  - 31-60 people: increase from \$85/hour to \$95/hour for non-residents
- **Recreational Swim Fees will remain the same**
  - Family Pass (2 adults and up to 3 children) - \$60
  - Adult Pass (18 or older) - \$30
  - Children's Pass (17 and under) - \$15
  - Daily Admission Fee for Residents - \$2
  - Daily Admission Fee for Non-Residents - \$4
  - Senior Citizen – Free with Golden Eagle Card
- **Classes**
  - Children's Swim Lessons - \$35/6 lessons
  - Loved One and Me Classes - \$25/5 lessons
  - Red Cross Life Guard Training - \$200
  - Water Aerobics Exercise Class - \$60/16 sessions or \$7 per class

## **NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS**

The Board of School Directors August Work Session meeting will be held on Tuesday, August 8, 2017 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)

Upcoming Committee Meetings (as of 6-27-2017):

- Diversity Committee Meeting – Wednesday, July 12, 2017, 6:30p.m.
- Education Committee Meeting – Thursday, July 27, 2017, 6:00 p.m.
- Diversity Committee Meeting – Thursday, August 3, 2017, 6:30 p.m.
- Facilities Committee Meeting – Monday, August 7, 2017, 6:30 p.m.